

Averaging Agreement

Due to the nature of the Employee's position, the Employee's daily and weekly hours of work will fluctuate. The Employee and the Company agree to the following terms that create a binding Averaging Agreement for determining the Employee's hours of work and entitlement, if any, to overtime wages.

The Parties entering into the Averaging Agreement are bound by it until the Employee's termination of employment, or a later date provided in writing to repeat the Averaging Agreement.

The Averaging Agreement cannot be revoked unless the Employee and Company both agree in writing.

Date of this Agreement	DD/MM/YYYY
Employee Name ("Employee")	Employee name
Employer Name ("the Company")	CUSTOMIZER: Legal Company name and address
Start date of first Schedule of Work	Start date of first Schedule of Work period
End date of first Schedule of Work	End date of first period based on if 1, 2, 3 or 4 weeks
Number of consecutive weeks per Schedule of Work	One, two, three or four consecutive weeks
Number of times Schedule of Work will be repeated	Repeated every one, two, three or four weeks
Schedule of Work	The Employee will work their Schedule of Work for each period covered by the Averaging Agreement.
Statutory Holidays	Once the Employee has been employed for at least 30 calendar days, and has worked under the Averaging Agreement at any time within that 30-day period, the Employee is entitled to statutory holiday benefits.
Overtime Approval	If a requirement arises for the Employee to work additional hours in any shift in their Schedule of Work, or work an additional shift during any given Schedule of Work, this overtime must be pre-authorized in writing by the Manager in advance of being worked, and signed by the Employee and Manager.
Overtime Pay	The Employee will receive overtime pay in accordance with CUSTOMIZER: Insert applicable reference based on jurisdiction.



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