

Job Openings Spreadsheet

Position #	Position Status	Original Date Position Opened	Recruitment Stage	Position Title	Department	Position Type	Position End Date <small>(for Temporary or Contract positions only)</small>	Hiring Manager or Decision Maker	Previous Incumbent <small>(enter "New" for new positions)</small>	Job Category
30	Filled	07-Jan-16	Posting Closed	Payroll Administrator	Operations	Regular, full-time		T. Mould	S. Low	Administrator
31	Filled	01-Jan-16	Posting Closed	Assistant to CEO	Administration	Regular, full-time		B. Lady	J. Placer	Assistant
32	Approved	01-Mar-16	Interviewing	Assistant to VP	Administration	Temporary, full-time	01-Dec-15	D. McDonald	New	Assistant
33	On hold	10-Apr-16	Screen Applications	Manager, Sales	Sales	Regular, part-time		B. Lady	C. Dirk	Manager
34	Open	15-Nov-16	Open & Advertise Position	Accountant	Finance	Regular, full-time		S. Rogers	S. Rogers	Specialist
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Minimum Rate for Job Category	Maximum Rate for Job Category	Commission Eligibility	Short-Term Incentive Eligibility %	Recruiting Difficulty (1-3) 3 = most difficult	Where Position was Advertised (List all websites, associations, media, etc.)	Benchmarking Who represents the perfect profile for this position?	Target Companies Where might someone with the perfect profile for this position be working?	Eligible for Relocation Assistance? Y/N	Position Filled by
\$ 45,000	\$ 55,000		5%	1	Online, Payroll Association	Internal - Sarah Khawal	GHI Technologies, JKL Services	N	J. Barber
\$ 55,000	\$ 65,000		0%	3	Online	None		N	S. Anton
\$ 45,000	\$ 55,000		0%	1	Online	DEF Industries - Peter Khan	DEF Industries	N	
\$ 75,000	\$ 90,000	60%/40%	0%	2	Online, Sales Association	None		Y	
\$ 65,000	\$ 75,000		0%	2					

PREVIEW

