



You've been heard!

You're getting HR.

... ON US!



## You need HR.

Clients often share with us a common pain point that goes something like this: **"WE NEED HR!"**

You don't know where to start, who to call, what to do - so you often do nothing.

## Even better. You need easy HR.

**Human Capital Benefits** has entered into an exclusive program with **ConnectsUs HR™** so you can take advantage of the proven HR and COVID-19 toolkit made for small business and Canada-compliant.

- ConnectsUs has been in business since 2006
- Serving over **10,000 users**
- 476,000+ documents downloaded

## The best part? It's free!

We've picked up the tab so there's **no cost to you.**

You won't even have to provide a credit card!



Refer to the reverse side of this document or...

[Find out more online](#)

### **Don't reinvent the wheel.**


Spend minimal time & effort creating the HR materials you need, but never have time to build.

The HR Toolkit for Small Business has done most of the heavy lifting so you can build on premium HR & COVID templates that were created to work together.

Get support for your HR function in areas like COVID, legislation, updates, and HR articles.

# What is an HR Toolkit?

**HR Toolkit for Small Business** provides the online tools and resources you need to create and maintain your HR fundamentals. It includes 2 features.




## HR Builder

**Set up your HR department**

Create HR materials

- Set up HR priorities
- Choose from 250+ premium templates
- Employee handbooks and manuals
- Create HR processes
- Learn about 22 HR topics
- Download HR folders
- Create your intranet



## HR Hub

**Support your HR function**

Resources & Support

- COVID-19
- Legislation
- Email notifications
- What's New
- Employment lawyers
- HR articles
- Human support

The HR toolkit provides step-by-step instructions for each template and HR topic.

## Made for small business

You're not IBM and you don't need complicated HR. You need Canadian HR that makes sense for small business, and you need to start with the basics. Once your HR foundation is in place, you can then choose to grow HR at your own pace. More importantly, you need guidance every step of the way.